



PRIVACY NOTICE

Version 1; last revised 12 May 2022

This Privacy Notice sets out how we will collect, handle, store and protect your information in connection with this public consultation.

In this Privacy Notice, we will refer to your information as “personal data.” Please note that we may sometimes collectively refer to collecting, handling, storing and protecting your personal data as “processing” such information.

1. Who is calling for this public consultation?

UNICEF's Office of Global Insight and Policy (“We” or “UNICEF”) is managing this public consultation process. We have drafted the ***Guiding Principles for Children on the Move in the Context of Climate Change*** (“Guiding Principles”) intended to inspire positive action by informing the practice of local and national governments, international organizations and civil society groups working with children on the move in the context of climate change. We are inviting your input and comments to make these Guiding Principles as relevant and effective as possible.

2. What personal data do we collect?

In general, you may provide your comments in one of the following ways:

- Online, by adding your comments to a [microsoft form](#); or
- Via email, by completing the [public consultation feedback form](#) and e-mailing it to us at ccolon@unicef.org.

By adding your comments to the Microsoft Form, you have the option to either (a) submit an anonymous response or (b) link your response to your name and/or email address by voluntarily providing this information.

By mailing us your comments, your email address will be captured.

No personal data will be captured unless you explicitly provide it to us. As part of the feedback questionnaire, you have the option to provide your name, email address and certain data related to your professional affiliation to help us situate your feedback and comments. If you choose to provide such information, it will be processed as set out in this Privacy Notice.

3. How do we use, share and store your personal data?

As stated above, the details relating to your professional affiliation and/or background will help us contextualize your responses. If you provide your email address, we may contact you to clarify certain responses, but only if deemed necessary by the survey reviewers. We will not share this information with third parties and will only store this personal data temporarily and securely on the Microsoft Form application until the end of the public consultation period and will then securely delete the personal data.

As we very much appreciate your time and expert feedback, we would like to acknowledge you as a reviewer in the final published version of the Guiding Principles by listing your full name only (if you have provided it). We, therefore, ask that you indicate on the Microsoft Form/Word document whether you are happy for us to do so, or whether you prefer to remain anonymous.

4. On what basis do we collect/capture your personal data?

As stated above, your name and email address may be captured when you respond to the survey, and certain additional personal data may be collected as part of your response to our optional survey question.

By participating in this public consultation, you provide your consent to the capture, use, and storage of your personal data as stipulated in this Privacy Notice.

This public consultation does not target children under 13 and is not intended for children.

5. How may you contact us regarding your personal data?

You may contact us at ccolon@unicef.org with requests regarding the personal data captured as part of the public consultation process.

In particular, you may contact us to:

- obtain confirmation that your personal data is being processed, and request a copy of the personal data held about you;
- ask that the personal data held about you be corrected or supplemented if such information is inaccurate or incomplete;
- ask that we delete personal data that we hold about you, or restrict the way in which we use such information; and
- object to our processing of your personal data.

You may also reach out to us at ccolon@unicef.org if you wish to make a complaint to us relating to your personal data or privacy.

6. Changes to this Privacy Notice

We may modify or amend this Privacy Notice from time to time at our discretion. When we make changes to this Notice, we will amend the revision date at the top of this page and such modified or amended privacy Notice shall be effective as to you and your information as of that revision date. We encourage you to review this Privacy Notice periodically to be informed about how we are protecting your personal data.